



SE-480 Construction Change Order

AGENCY: _____
(Name)

PROJECT: _____
(Number) (Name)

CONTRACTOR: _____ CHANGE ORDER NO: _____

Contract Dated _____ for: _____

The Contract is changed as follows:

Adjustments in the Contract Sum:

1. Original Contract Sum\$ _____
2. Change by Previously Approved Change Orders\$ _____
3. Contract Sum prior to this Change Order\$ _____
4. Amount of this Change Order\$ _____
5. New Contract Sum, including this Change Order\$ _____

Adjustments in Contract Time:

1. Original Substantial Completion Date Days
2. Sum of previously approved increases and decreases Days
3. Changes in Days for this Change Order Days
4. New Substantial Completion Date Days

Contractor Acceptance:

(Print or type name of representative) (Signature) (Date)

Architect Recommendation for Acceptance:

(Print or type name of representative) (Signature) (Date)

Agency Acceptance and Certifications:

(Print or type name of representative) (Signature) (Date)

___ Change is within Agency Construction Procurement Certification amount of _____
___ Change is not within Agency Construction Procurement Certification amount of _____

Agency has authorized, unencumbered funds available for this additional obligation to this contract.
The revised scope is within the approved scope and budget for this project.

Office of the State Engineer Authorization for change not within Agency Construction Procurement Certification:

(Signature of OSE Project Manager) (Date)

Change Order is not valid unless signed by the Agency, Contractor, Architect, and, when change is not within Agency's Construction Procurement Certification, the Office of State Engineer.